## **Town of Moultonborough Joint Loss Management Committee**

May 1, 2012

Call to Order:

08:35

**Members Present:** 

Bengtson X

Kinmond \_\_

King X

Fulton

Daigneau X

Filpula X

Greenwood X

Minutes of previous meeting:

Accepted

X

Amended \_\_\_

Motion by

JK

Seconded by AD

#### Correction/Clarifications:

None

## Review of workplace incidents & injury data:

Hand injuries at Transfer Station and Fire Department were reviewed, both incidents were minor hand injuries.

#### Recommendations:

It was determined that employees not wearing appropriate PPE for the tasks they were performing. Employees were advised by supervisors of the appropriate PPE and were instructed to wear gloves when performing those tasks in which they were injured.

#### Designation of workplace site safety person

own Hall:

Daigneau

Rec. Dept.

Sturgeon

Waste Management Filpula

Library:

Kennedy

Fire Dept Searles

Police:

Beede

Highway

(see below)

Facility & Ground – Daigneau

Highway Garage - Nave

Highway Division – Foreman assigned to project

## **Health & Safety Inspections:**

Safety Audit & Inspections, the JLMC will split into teams and audit each workplace.

Need to schedule dates

Town Hall, Rec. Dept and Library Andy & Jeri PSB & Neck Station Dave DPW, Waste Management Scott & Ken

#### Communication of hazards and control measures:

Very High Fire Danger: the extremely dry conditions have resulted in brush and grass fire as the result of outside grounds maintenance operations in several communities. Any fires should be reported immediately.

Bee's & Hornets at the Transfer Station

Ground bee's at Playground on baseball field

# Safety Training for Employees:

Spring Training Parson confirmed May 8<sup>th</sup>, 2pm to 4pm at Library LGC Summer Safety, Tim

Bengtson will present fire safety and fire drill plans, gas grills, fireworks

King will arrange for healthy snacks

June 13<sup>th</sup>

Flagger program

#### Other Business and tasks:

AED's reorder, Life Savers inc. lost medical authorization on back order

Discussion on panic alarm system, Andy reported he and Scott K are working on it

A refresher CPR-AED class is needed for 7 Town personnel

Adjourned at:

09:19